



## THE PARISH OF ST MARY HANWELL

**Agenda for the meeting of Parishioners to elect Church Wardens to be held on Sunday 7th April 2019 at 11am at St Mary's Church.**

Chair Revd Andrew Dand

- Apologies for absence
- Minutes of the meeting of Parishioners held on Sunday 29 April 2018
- Matters arising if any
- Election of Church Wardens
- Any other business

**Agenda for the Annual Parochial Church Meeting (APCM) to be held on Sunday 7th April 2019 following the morning service and meeting of Parishioners at 11am.**

Chair: Revd Andrew Dand

- Apologies for absence
- 
- Minutes of the APCM held on 29th April 2018
- Matters arising
- Presentation of the Annual report
- Presentation of Electoral Roll
- Treasurer's report for the year ending 31 December 2018
- Appointment of auditor
- Election of PCC members and Deanery Synod rep
- Noting of sides-persons
- Any other business

## **Sides-persons**

### **8am service**

Mildred Mansfield; Camille Adams; Ruth Mercer; Sam Horsley; Penny and Alastair Maclachlan

### **9.30am service**

Edsel Jodhan; Carol Collison; David Simmons; Dave Sebuyira; Mint Seyum; David Whitestone; Sally Jackson; Mary Clarke; John Foxwell; Colin Wilcox; Darren Booth; Barbara Fox

### **PCC members during 2018/19**

Camille Adams; Gareth Bevan; Beryl Bevan; Simon Croyden; Hannah Foxcroft; Edsel Jodhan; Yvonne Johnson; Tamsyn Kent; Sheila Moore; Susan Powrie; Monique Richards; Frances Scott; Dave Sebuyira; Jo Wilson

Ex officio: Andrew Dand; Tim Barnes; Helen White; Helen Cosstick

### **Standing Committee during 2018/19**

Andrew Dand, Tim Barnes, Beryl Bevan, Yvonne Johnson, Jo Wilson, Helen White

## **Parish of St Mary Hanwell**

### **Minutes of the meeting of Parishioners to elect Church Wardens held on Sunday 29 April 2018 at 10.30am at St Mary's Church.**

Revd Andrew Dand in the Chair

#### **Apologies for absence**

Mildred Mansfield, Sally Jackson, Simon Croyden, Jozef Janik, David Simmons, Gilly Clarke

#### **Minutes of the meeting of Parishioners held on 23 April 2017**

These were not available at the meeting and will be reviewed and signed off by the PCC.

#### **Matters arising**

n/a

#### **Election of Church Wardens**

Helen White is continuing as a church warden.

Tim Barnes has been nominated for the vacancy. Nominated by Simon Croyden, seconded by Colin Wilcox. All agreed.

#### **Any other business**

none

## **Parish of St Mary Hanwell**

**Minutes of the Annual Parochial Church Meeting (APCM) held on Sunday 29 April 2018 following the morning service and meeting of Parishioners.**

Revd Andrew Dand in the Chair

### **Apologies for absence**

Mildred Mansfield, Sally Jackson, Simon Croyden, Jozef Janik, David Simmons, Gilly Clarke

### **Minutes of the APCM held on 23 April 2017**

These were agreed as a true record

### **Matters arising**

None

### **Presentation of the Annual report**

Rev Andrew Dand presented the Annual report,  
See Appendix 1

Andrew expressed thanks to:

Everybody who plays a part of Sundays:

Those who help with children and youth

Bell ringers - led by John Barrance

Sidespersons

Flowers - led by Moira Rayner

Musicians - led by Jozef Janik

Prayer team - led by Sheila Moore

Refreshments after the 9.30 service

Also:

Billy Mo and Simon Croyden for the website

Church cleaners

Churchyard team - led by Colin Wilcox

PCC standing committee

Winter night shelter volunteers

Our links with the orphanage - Tass Darlington

Links to the Refuge - Camille Adams

Children's Society - Christiane Jenkins

Food bank - Finn Connelly

Noah's Ark - Helen Cosstick and team

Messy Church - Anna Woodhams, Helen Cosstick and team

Also to the staff.

Paul Davies has been undertaking the caretaker role for the hall but will be moving on soon and a special 'thank you' will be given. Sam our administrator has taken on the administration side of the hall - bookings etc.

It was acknowledged that we would have been lost without Helen Cosstick during the interregnum. The year ran smoothly and didn't feel like there had been a gap. Huge thanks was expressed to Chis Cosstick as he stepped down as Church Warden, having served in a remarkable way over the years.

### **Presentation of Electoral Roll**

Beryl Bevan reported that there are 165 people on the Electoral Roll. This is slightly up on last year.

The roll will be completely revised in 2019

### **Treasurer's report for the year ending 31 December 2017**

Yvonne Johnson presented the accounts.

Expenditure and income are doing well and we are carrying money forward. The money from the church hall supports our general fund. Revised hall rates are being worked on and these will support any refurbishment.

Derek Stoddart was thanked for his work on the church fabric maintenance. Not much money has needed to be spent in the last year.

We legally need a reserve and this has been set up. This would be used if necessary - for example if the hall was out of use. We can also pay for an administrator for another year.

People are asked to think about their personal giving.

### **Appointment of auditor**

- *Mr Christopher Allman has been nominated and is willing to stand again if elected.*

Proposed Yvonne Johnson Seconded Angela Woods. All agreed

### **Election of PCC members and Deanery Synod reps**

- *New committee members*

There were 6 vacancies on the PCC and 8 nominations. Each gave a minute's presentation to the meeting. After a ballot the following people were elected to the PCC:

Camille Adams, David Sebuyira, Hannah Foxcroft, Monique Richards, Susan Powrie, Tamsyn Kent

### **Noting of sides-persons**

Thanks were given to all who have acted during the year as sides-persons. All on the list are willing to continue.

- **8am service**

Mildred Mansfield; Camille Adams; Ruth Mercer; Sam Horsley; Penny and Alastair Maclachlan

- **9.30am service**

Edsel Jodhan; Carol Collison; David Simmons; Dave Sebuyira; Mint Seyum; David Whitestone; Sally Jackson; Mary Clarke; John Foxwell; Colin Wilcox; Darren Booth; Barbara Fox

### **Any other business**

Helen Cosstick thanked Andrew Dand for his all he has done in the 11 months he has been at St Mary's

Frances Scott asked if there were ideas for involving the youth more in services. Andrew replied that he would love to see this.

Monique Richards asked if there could be children in the choir

## **Appendix 1**

### **29.4.18 John 15:1-8 APCM Report**

#### **Prayer**

Well here we are my first APCM Sunday here at St Marys, and we are going to do things a little different this year in that what I am about to deliver now is my report that might normally have been part of the APCM meeting, that way if you can't stay for the meeting you still get to hear it! And it will be recorded for those who are currently out with our groups to catch up on.

I must admit it did make me smile when I saw the lectionary reading for this Sunday as I was puzzling over how to approach this talk. It made me smile because so much of what I feel God has been saying to me and to us, this last 11 months seems to have had a gardening flavour to it.

One of the early pictures God gave me right at the very beginning of my time here was when I was picking raspberries in my garden and realised how we were enjoying fruit that we had done no work for at all, and how I could very much enjoy the fruit that was already here at St Marys.

And what fruit there has been in this last year, both in terms of well-established plants and some newer ones too.

We had an interregnum that drew to a close that had been extremely well led by Helen and the wardens and others who had stepped up and stepped out in that time.

In late May Susy, Elizabeth and I arrived to an incredibly warm welcome at my licensing, what a great service that was, and we arrived to a transformed Rectory, repainted, re-carpeted, re-windowed and refitted ready for a new ministry to begin. We were so

grateful to all who wielded a paint brush, cleared the garden and did countless other jobs along the way.

We thoroughly enjoyed having so many of you round for tea and cake throughout the summer.

A vital piece of fruit this year has been our monthly prayer meetings where we take the time to worship and listen to God and bring the life of our church before him. I am blessed by Sheila running those, it is nice to only need to turn up with guitar in hand knowing the rest of the evening is in hand.

In the autumn and our teaching got us thinking about some of the big 'why?' questions of church, how we are transformed by the love of God, in order that we might play our part in transforming the world with him. There is much still to do to keep thinking through these ideas.

Following Remembrance Sunday we headed into a long and busy Christmas season of the Christmas fair, and excellent Panto which brought together a real cross section of our church family and reached out into our local community, and uncovered Simon Croydon's superb inner dame.

We gave our 'Sing-along-carols' a new contemporary spin with a band and had an amazing night of worship in church that evening despite the snow. And served Afternoon tea for some of the older members of our church family.

The choir give so much to our worshipping life week in week out but especially at our lessons and carols and Easter Eve services - thank you choir and Jozef!

March saw and unforgettable baptism and confirmation service, and Susy, Helen and I had a wonderful three prep sessions with those being confirmed. One of the many things that stands out for me from that time was the obvious huge contribution our children's and youth teams make to the lives of our young people.

We were struck by the depth of understanding and questions that we saw in our young people, which is a testament to the excellent work that goes on each week in our groups - thank you leaders!

Finally we had glorious Easter celebrations complete with confetti! which followed up on an amazing Palm Sunday where we literally laid down our cloaks and ourselves before Jesus.

I hope you have benefited from our new more user friendly service booklets which Sam has worked with me on this year. I have sought to bring more consistency to our worship both in its liturgy and its music. Last year we firmed up things like the balance of music so it was the same in each service, and are working on having a smaller repertoire of songs that everyone will know and can join in with.

All of which great 'fruit' comes from our relationship with the 'true vine' Jesus Christ.

It has also been a year where we have entered a season of transition where we have seen lots of changes amongst key people, including my arrival.

Helen has reduced her working hours and has moved from her licensed role as curate, to holding the Bishop's permission to officiate after her 70<sup>th</sup> birthday, Christopher Pilkington has stepped down from leading our youth in January, Paul Davies is still in the process of moving away and much of the hall admin responsibilities are now handled by our administrator Sam who started in October. And today Chris Cosstick will step down from being churchwarden after 13 years.

So transition is a running theme this year, and will be I suspect, well into the next 12 months ahead. In our gospel Jesus says that:

Every branch that bears fruit he prunes to make it bear more fruit.

That seems to me to really fit with where we are amidst all this transition. Lots of things have already changed in how we do things here, that's perfectly normal with a change of leader. I hope the things that change will be in order that we will bear even more fruit for God's Kingdom than we do already, that is certainly the principle that guides us.

We can have quite mixed feelings about transition and change. Some of us, and I hope lots of us, will be really excited by it, for others the experience is more unsettling or even scary. The fact that I am simply a different person to Matthew means that some of you won't have the relationship with me that you had with him, and that can take a while to adjust to.

But no matter how we might feel Jesus' advice to us is the same:

<sup>4</sup> Abide in me as I abide in you. Just as the branch cannot bear fruit by itself unless it abides in the vine, neither can you unless you abide in me.

We are to abide, to lean upon our relationship with God because that is what we sustain us. The God whose arms are big enough to hold us, and who is ultimately the one who is responsible for the fruit in our lives. God will sustain us through our season of transition.

One of the big pictures we feel God has been speaking into our life here is the need to 'repot', that as we are going through what feels like a season of growing numerically we need to put ourselves into a bigger pot in order to sustain that growth.

One key ways we have begun to do this is through putting in place some new structures to sustain what God is already doing. Following the separation from St Christopher's last summer our MCC became the PCC. We have formed a new standing committee (one of the legal requirements in the CofE) who have the role of helping shape the work of the PCC, and to handle business that falls between PCC meetings.

I hope to put in place the beginnings of a leadership team who will take more of a role in how we plan the more day to day activities of church life. None of these things are in and of themselves new, but really formalising up a bit what has happened more informally up to now.

As we report I'm keen to broaden the team of people involved in running church life. I want us to be a place where everyone can find a place to be involved. It is time to encourage people who haven't served before to work alongside those who have served for many years. The more experienced we are the more we have to give away and bless those less experienced than us.

So what might you expect to see happening in the year ahead?

There is work to do on renewing our vision and values so we can be clear of where God is leading us for the next 5 years or so. That process began with the survey you all filled in in the vacancy, and the PCC began some work on this last September building upon that, and will return to it this year. I want us not only to know what God is asking, but be able to communicate it well and let it impact every level of what we do here at St Marys.

Discipleship will be an area to make steps into. My desire is to see everyone engaged in some sort of ongoing discipleship outside of Sunday mornings. Alpha will be the first step in that direction, along with a new home group launching in May off the back of our Lent groups.

On the buildings front it has been 20 years since any major work was done at the hall, and we hope to begin a 5 year plan to refresh that space so it is best equipped to help us reach and better serve our community in mission. Conversations will continue regarding our Ark buildings and making plans for a permanent replacement for them.

Exciting and challenging times ahead for sure, but hopefully all grounded in God's vision, a vision we see at the end of our reading. That we would 'bear much fruit and become my disciples'. That we will listen to his leading and allow ourselves to continue to be transformed by his love as disciples. And that the fruit we bear is not just for ourselves, but so that we might play our part on God's transformation of the world around us.

Amen.

THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST MARY, HANWELL  
ANNUAL REPORT OF THE PAROCHIAL CHURCH  
COUNCIL FOR THE YEAR ENDING 31<sup>ST</sup> DECEMBER 2018



Incumbent (Rector)	Revd Andrew Dand (chair)
Licensed to Officiate	Revd Helen Cosstick
Licensed to Officiate	William Hepper
Licensed Lay Reader	John Moore

Churchwardens	Helen White
	Tim Barnes
PCC Secretary	Beryl Bevan
Treasurer	Yvonne Johnson

Representatives on the Deanery Synod

Frances Scott  
Edsel Jodhan

Elected Members	Camille Adams	Tamsyn Kent
	Beryl Bevan	Sheila Moore
	Gareth Bevan	Susan Powrie
	Simon Croyden	Monique Richards
	Hannah Foxcroft	David Sebuyira
	Yvonne Johnson	Jo Wilson

Safeguarding Officer

Maria Barnes

## **Structure, governance and management.**

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **Objectives and Activities**

The PCC has the responsibility of co-operating with the Rector in promoting in the ecclesiastical parish the whole mission of the Church; pastoral, evangelistic, social and ecumenical.

It also has a maintenance and safeguarding responsibilities for the Church Hall on Greenford Avenue, which is primarily let to community users, but also used for church activities and events, including the ECWNS and our weekly play group.

### **General Statistics**

Church membership

As at 31st December 2018 there were 167 People on the Church Electoral Roll. Of these 64% were resident in the parish. Of the total Electoral Roll, 60% were female and 40% were male.

### **Occasional Offices**

During 2018 there were 6 baptisms (2 of which were adults by full immersion) and 10 young people and 2 adults were confirmed by the Bishop of Willesden. There were 5 marriages, and 2 Wedding blessings at the church, and the clergy conducted the funerals of 8 parishioners (3 of which took place at St Marys) as well as 2 memorial services.

### **Review of the year**

The Annual Parochial Church Meeting (at which 6 new PCC members were elected), and the Annual Meeting of Parishioners (at which two churchwardens were elected) were held on Sunday 29<sup>th</sup> April 2018 in accordance with the Church Representation Rules and The Churchwardens Measure. The full PCC met 6 times during the year with an average attendance level of 72%.

During the year we had several changes of personnel in key roles. At the APCM Chris Cosstick stepped down as churchwarden, and Tim Barnes was duly elected to join Helen White as churchwarden. Our Hall Manager Paul Davies moved away from Hanwell, and administrative duties for the Hall were taken on by our Administrator Samuel Horsley. Sam left that role in May 2018 and, after a formal recruitment process, Charlie Wheeler was appointed and started in August. Gilly Clarke managed the hall for 2 months before Charlie joined us. A new team of volunteers has been established to look after the maintenance of the Hall, and our first 'big clean' maintenance day took place in August.

The year has been hallmarked by us stepping out in faith and seeing new projects come into being, alongside significant changes to several key outreach events.

Alpha In the summer term we held our first Alpha course for many years and had 13 guests attend, this was followed up with the Prayer Course in the autumn which was well attended by the Alpha alumni.

Outreach We took the decision to move our Christmas Fair to October to refresh the event and relieve time pressure at Christmas, and along with a BBQ and several new stalls the Autumn fair formed one half of our Harvest weekend. The second half was our Harvest family service followed by a Hog Roast Lunch with over 150 people staying to eat together including many guests.

The other significant change was to move from one to two Christingle services on Christmas Eve. We sought to better cater for the high numbers who attend and improve their experience. As a result, we saw 100 more people join us than the previous year.

Our music director organised 3 jazz concerts in our hall, raising funds for our supported charities.

After six years we took the difficult decision to pause our Messy Church, and are currently seeking discernment on how we take this important area of outreach forwards, and what form this might take.

Reconnecting with local mission has been another key theme for us as a church family. It is our privilege to host the Ealing Churches Winter Night Shelter each year. Proceeds from our Autumn Fair, along with a grant and donations allowed us to create a shower room at the Hall for the guests to use.

Christmas is a crucial season of outreach and mission for us and we saw attendances grow across all our services as we encouraged our church family to be involved by volunteering, coming along to events and inviting others.

St Marys Players produced Aladdin as this year's Panto which was a great opportunity for the church family to work together and bless our local community. Free tickets were provided to residents of the local women's refuge, and large numbers of local uniformed organisations attended the Saturday matinee. The Players also put on other fund-raising activities, including a very successful murder mystery play.

Schools work We have been building our relationships with several local primary schools throughout the year, through a mixture of clergy taking school assemblies at Hobbayne School, and by hosting school groups from Mayfield and St Marks schools on an interactive visit to St Marys.

Make Lunch Through the summer and autumn we have been on a process of discernment for a new mission project and in January 2019 the PCC gave its backing for us to pilot 'Make Lunch' (a lunch club aimed at tackling holiday hunger in primary aged children in our community) and our first meal will be served during Holy Week in April 2019.

Our weekly services have seen steady growth this year with our regular congregation numbers increasing by 4%. In particular our monthly family service has seen attendance rise by 10% and our Wednesday communion service has seen a 4% rise on the previous year after two years of falling average attendance figures. Over the past 5 years St Mary's average Sunday congregation has grown by 6.5%.

In order to sustain this growth we have been putting in place appropriate structures to assist with the smooth running of church. The Standing Committee meet 6 times a year to

plan the PCC meetings and deal with matters between meetings and we meet as a Leadership Team (clergy and wardens) on a monthly basis.

Crèche and Junior Church run alongside the 9.30 Sunday service when babies and children leave the service to worship in a fun, age appropriate way with songs, Bible stories, games and crafts, returning to the service for the Eucharist. This is enabled by a great team of 15 volunteers on a rota basis.

Our Junior Church continues to grow in numbers with lots of new families We have 86 children and babies registered with a weekly regular attendance of around 40.

Youth Our Youth continue to enjoy having their own space in which to meet (Ark 2), but this year we have struggled to find enough leaders to run our Sunday sessions. This is something we are hoping to remedy in the year ahead

Our Noah's Ark playgroup is very popular, with many of our families saying that it is their favourite drop-in playgroup. We bring a Christian ethos of loving care to our families with a warm welcome for everyone. We cater for parents, grandparents and carers of pre-school children, with both halls at our Church Hall full of toys, ride-ons, slide, trampoline, books, crafts and jigsaws, plus a quiet baby area. We serve refreshments and have half-an-hour for singing and making music using instruments and puppets.

Music continues to be a key part in the life and work of St Mary's. The choir, in addition to their weekly leading continue to make significant contributions at Easter (Faure's Requiem) and Christmas (Lessons and Carols). Our band has grown in numbers and skill over the last year leading worship at all of our family services, the Christingles, and now providing music at regular Sunday services when our organist is away.

## Financial review

### General fund

Total income **£93,954**

Total Expenditure **£125,725**

Transfers to close unused funds **£2,242\***

Shortfall **£29,529**

- Total giving including Gift Aid was £86,985 in 2018. Giving through the bank has increased by some £6,000 over 2017 but there has been a reduction in one-off gifts and loose plate giving.
  - We successfully raised the funds to install a shower in the Church Hall for use by the Night Shelter at a total cost of £5,480.
  - We continued to support the Harare orphanages in 2018.
  - Our contribution to the London Diocesan Fund (LDF) was £80,600 (100% of that requested of us). The LDF pays for clergy stipends, pensions and training.
  - We joined in the 1% levy (£806) for extra help to Church Schools.
  - We employ an Administrator/Hall Manager, costing £13,128, although it should be noted that due to a change in staff, this is not the full year cost, which will be in the region of £15,000 including on-costs.
  - The General Fund shortfall, as in previous years, has been covered by the surplus hall income.
- \* Fund closures: Some funds which are no longer required have been closed this year end and any balances have been transferred into the General Fund.

### Hall

Total income **£46,606**

Total Expenditure **£13,713**

Carried forward from 2017 **£28,001**

Hall Fund Balance before transfers **£60,895**

Less:

Transfer to New Reserves Fund: **£20,000**

Transfer to cover General Fund Shortfall: **£29,529**

Carried forward after transfer **£11,366**

- The surplus in the Halls fund will be needed to cover the cost of the Administrator Salary if this role is to continue in 2019.

- St Mary's fabric fund

Carried forward from 2017 **£13,227**

Income **£7,500** (Charity of William Hobbayne Grant)

Carried Forward **£20,727**

- No significant repairs were undertaken in 2018, but some stone-work has taken place in early 2019

### Financial reserves policy

Under Charity Commission law the PCC are required to have a reserves policy in place to demonstrate that any potential financial risk to the ongoing mission of the church has been assessed. The PCC agreed to hold in reserves the equivalent of three months general running costs. In 2018 this sum was £20,000 and a separate fund has been set up to hold this sum by transfer from the Hall Fund.

### Budgets

PCC have agreed budgets for both income and expenditure in 2019 and the headlines for these figures are included in your papers. A balanced budget has been set and will be monitored during 2019.

### Bank accounts

Barclays have introduced significant charges to our accounts and steps are being taken to reduce these.

### Conclusion

2018 has been a year of growth and development for the church family of St Mary's. We have been steadily rethinking our approach to mission and outreach with a renewed commitment to local mission here in Hanwell, in terms of how we invite others to what is already happening and actively looking for new ways to serve our community. Our aim in 2019 is to build on the good structures which we have in place to continue and sustain our growth in worship and mission.

**Rev Andrew Dand**  
**Incumbent and Chair**  
**April 7<sup>th</sup> 2019**